

**BOARD OF FINANCE MEETING
SALEM TOWN OFFICE BUILDING
REGULAR MEETING
DECEMBER 8, 2016 - 7:00 P.M.**

CALL TO ORDER:

RECOGNITION OF VISITORS:

SEAT ALTERNATE IF NEEDED:

COMMUNICATIONS:

ADDITIONS TO THE AGENDA:

AGENDA:

1. APPROVAL OF MINUTES: NOVEMBER 10, 2016 BOF Meeting
2. TREASURER'S REPORTS
 - A. REVENUE SUMMARY
 - B. TRIAL BALANCE
 - C. FUND BALANCE
 - D. OTHER
3. PUBLIC COMMENTS
4. SELECTMAN'S REPORT
5. APPROVE 2017 MEETING CALENDAR
6. FORMAT & PLANNING DISCUSSION FOR LETTER TO DEPT'S REGARDING BUDGETARY EXPECTATIONS AND GUIDELINES FOR 2017-2018

OLD BUSINESS

T J Butcher, Chairman
G. Householder, Clerk